

Melinda J. Wedgewood

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EditorMelinda@outlook.com

Freelance Copyediting

I provide freelance copyediting services. My goal is to build long-term working relationships with authors. I enjoy preserving an author's voice while cleaning up their text of all those little things that are so easily missed when they read their own work. I have certificates in copyediting from the following: University of California, San Diego; University of New Hampshire; and Poynter News University. My specialty is working with ESL authors in the genres of science, technology, and medicine.

Skills

My skills are diverse. I have a rich technical background from working in the following fields: cartography, geology, geographic information systems (GIS), veterinary technology, and computer science. I have broad experience, working for small private firms such as Kawasaki, Theilacker, Ueno and Associates to corporate giants like Southern California Edison, as well as being sole proprietor of my own business. Working in a digital environment has always been easy for me, starting with my first programming job for Conco Engineering in 1982 through my position as Web Technology Engineer for OakTree Digital in 2001.

My passion is communication. I love both the written word as well as visual communication, namely mapmaking. My favorite job was working for ESRI in Redlands, California, as the Desktop Course Manager, Knowledge Base Manager, and Instructor. I was the managing editor as well. I managed the update of GIS course textbooks as the field of GIS and our user base evolved. My greatest achievement was writing *Advanced ArcView GIS*. I saw a need for a more advanced course in our line of desktop training. I also felt we needed to drastically change how we formatted and delivered our courses. My production schedule from outline to press was nine months. I met my deadline gracefully while still teaching, managing instructors, and continually updating my text as the ArcView GIS software was being developed concurrently.

Education

B.A. in geography with emphasis in applied cartography (w/ distinction); minor in geology, 1989
San Diego State University, San Diego, California

- Golden Key National Honor Society
- Dean's List, 1986-1989

- Executive officer of three campus clubs

English, 1983-1985
Cal Poly, San Luis Obispo, California

Continuing Education

ACES Copyediting Certificate, 2013
Poynter News University, St. Petersburg, Florida

Copyediting Certificate, 2013
University of California Extension, San Diego, California

The Keys to Effective Editing, 2012
University of New Hampshire, Durham, New Hampshire

Geographic Information Systems, 1991
San Diego State University, San Diego, California

- 4.0 G.P.A.
- Graduate Assistant at the Center for Earth Systems Analysis Research
- Author of "Predictive Vegetation Mapping in a Chaparral-Oak Woodland Community Using Logistic Regression Analysis"

Work Experience

Copyeditor (*June 2014 to present*)

TNQ Books, Chennai, India

Duties: Copyediting books in the STM genre (science, technology, and medicine) to be published by Elsevier. I specialize in working with texts written by non-native English speakers. I have edited over 100 books for Elsevier, my longest being 1600 pages. I have never missed a daily deadline.

Copyeditor (*November 2013 to December 2015*)

Comma Sense Editing, Long Island, New York

Duties: Proofreading the Sisters in Crime, Guppies Chapter quarterly newsletter and small copyediting projects.

Correspondent (*March 2014 to April 2015*)

Sound Publishing, Poulsbo, Washington

Duties: Reporting and photojournalism for the *North Kitsap Herald* newspaper.

Copyeditor (*October 2014 to January 2015*)

Textcheck, Sunrise, Florida

Duties: Copyediting articles for a variety of peer-reviewed remote sensing journals.

Copyeditor (*July 2014 to January 2015*)

Lumina Datamatics, Ashland, Ohio

Duties: Copyediting articles for publication in the *American Association of Petroleum Geologists Bulletin*.

Internship (*January 2014 to March 2014*)

Sound Publishing, Poulsbo, Washington

Duties: Writing news stories, columns and features; photojournalism; and proofreading for the *North Kitsap Herald* newspaper.

Owner and Livestock Husbandry (*September 2004 to present*)

Goat Mountain View Farm; Sandy, OR and Poulsbo, WA

Duties: I am responsible for breeding, milking, shearing, and veterinary care for a herd of Nigerian Dwarf dairy goats, Angora wool rabbits, and laying hens. I also prepare Angora wool for retail sale, handcraft goat's milk soap, and educate new owners in the care of their livestock.

Web Technology Engineer (*April 2000 to February 2002*)

OakTree Digital; Portland, OR

Duties: I developed and maintained websites and accompanying databases. Technologies included the following: Cold Fusion, HTML, MS SQL Server, JavaScript, XML, Photoshop, DHTML, Informix, MS Access, and Windows NT.

Knowledge Base Manager (*August 1999 to December 1999*)

Educational Services, ESRI; Redlands, CA

Duties: I maintained and enhanced the ESRI Educational Services Knowledge Base and course development interface. I was responsible for the authoring interface, SQL Server database, and output of curriculum to <http://campus.esri.com>. Technologies included Cold Fusion, JavaScript, XML, VBScript, FrameMaker, MS SQL Server, MS Access, HTML, DHTML, Windows NT, and UNIX. I also wrote in-house Cold Fusion applications for project management and the GIS dictionary.

Desktop Course Manager (*December 1995 to July 1999*)

Educational Services, ESRI; Redlands, CA

Duties: I managed the development of desktop software courses. I wrote and edited training courses; managed desktop instructors, interns, and production staff; and taught ArcView GIS and Avenue programming language. Technologies included ArcView GIS, Avenue, ARC/INFO, MS PowerPoint, FrameMaker, MS Project, Crystal Reports, HTML Help, HTML, MS Access, HiJaak Pro, Visual Basic, AML, Windows NT, and UNIX.

Publications:

- *Advanced ArcView GIS* (Redlands: ESRI Press, 1999).
- *Introduction to ArcView GIS* (Redlands: ESRI Press, 1999).
- *Introduction to Avenue* (Redlands: ESRI Press, 1999).
- *Programming with Avenue* (Redlands: ESRI Press, 1999).

Senior Geographic Information System Analyst, UNIX System Administrator (*March 1993 to December 1995*)

Kawasaki, Theilacker, Ueno and Associates (KTU+A); San Diego, CA

Duties: Cartography and GIS Analysis, UNIX system administration, project management. Technologies included ARC/INFO, PC Arc/Info, AutoCAD, COGO, ArcCAD, ArcView, ERDAS, UNIX, Windows NT, and MAC.

Representative Projects:

- Marine Corps Air Station (MCAS) Miramar Concept Development Plan

- County Water Authority Reservoir Visual Assessment
- Western Riverside Multiple Species Habitat Conservation Plan
- MCAS Miramar Air Installation Compatible Use Zone Study
- Marine Corps Base Camp Pendleton Multiple Species Management Plan
- San Jacinto Rail Line Corridor Study
- Southwest Division NAS Home Porting GIS Services
- Carlsbad Bikeway Master Plan
- County Water Authority Emergency Water Storage Biological Assessment
- El Corazon de Oceanside Site Planning Study
- San Diego County Off Highway Vehicle Trails Element Study

Site Substitute Teacher (*November 1991 to February 1993*)

Rancho del Campo y Rayo Juvenile Ranch Facility, Maheo Athletic Center, Mountain Empire High School; San Diego, CA

Graduate Research Assistant in GIS (*January 1991 to November 1991*)

Center for Earth Systems Analysis Research, San Diego State University; San Diego, CA

Private Consultant in GIS and Cartography (*September 1990 to January 1991*)

GIS training for Southern California Edison, Co.; Rosemead, CA

Cartography for Fischer-Watt Gold Co.; La Mesa, CA

Senior GIS Analyst, Primos System Administrator (*August 1989 to September 1990*)

Southern California Edison, Co.; Rosemead, CA

Topographic Draftsperson (*June 1988 to August 1989*)

Photo Geodetic, Corp.; San Diego, CA

Freelance Cartographer, Map Librarian Assistant II (*January 1986 to June 1988*)

San Diego State University; San Diego, CA